

**St John's Anglican Church Highton – 8am Roster: June-September 2022**

<b>Date</b>	<b>Service Leading</b>	<b>Welcoming</b>	<b>EW/Sound</b>	<b>Bible Reading</b>	<b>Communion</b>	<b>Prayers</b>	<b>Music</b>	<b>Morning Tea</b>	<b>Prayer Ministry</b>	<b>Communion Set-up</b>
<b>Jun 5</b>	Will Orpwood	Joy Green Gwen Jansen	David Hibbard Cameron Mac	John & Helen Anderson	John & Helen Anderson	Gail Smith	Roger, Will & David	Meredith Family	Cameron & Jennie Mac	Helen
<b>Jun 12</b>	Josh Simon	David Hibbard Joy Green	Amanthi Lynch Will Orpwood	Gail Smith David Hibbard	Marg Bethune Gail Smith	Marg Bethune	Ros Thornton	Cameron & Jennie	John & Helen Anderson	Helen
<b>June 19</b>	Will Orpwood	Julie Eldridge Jennie Mac	Cameron Mac Trevor Smith	Liz Potter Julie Eldridge	Joe & Beth Gilks	Helen Anderson	John Wilmot	Roger & Sue White	Liz Potter Marg Bethune	Jennie
<b>June 26,</b>	Chris Lynch	John & Helen Anderson	Cameron Mac Kim Cameron	Gayle Davey David Hibbard	Gayle Davey Malinda	Chris L	Elaine Hayward	John & Helen Anderson	Trevor & Gail Smith	Jennie
<b>July 3</b>	Amanthi Lynch	Marg Bethune Julie Crees	David Hibbard Kim Cameron	Marg Bethune David Barton	John & Helen Anderson	Martha Simon	Josh, Roger & David	Meredith Family	John & Helen Anderson	Joe & Beth
<b>July 10</b>	Chris Lynch	Lucy Stone Malinda	David Hibbard Kim Cameron	Lucy Stone Malinda	Roger & Sue White	Gayle Davey	John Wilmot	Stephen & Gayle Davey	Roger & Sue White	Joe & Beth
<b>July 17</b>	Will Orpwood	Kim Cameron Gwen Jansen	David Hibbard Cameron Mac	Gleniffer Julie Crees	David Hibbard Marg Bethune	David Hibbard	Ros Thornton	Julie Crees Gleniffer	Cameron & Jennie Mac	Marg
<b>July 24</b>	Will Orpwood	Liz Potter Joy Green	Amanthi Lynch Trevor Smith	John & Elaine Hayward	Serge Albert Jennie Mac	Liz Potter	Elaine Hayward	Trevor & Gail Smith	Liz Potter Marg Bethune	Marg
<b>July 31</b>	Josh Simon	Trevor & Gail Smith	Trevor Smith Kim Cameron	Malinda Gail Smith	Joe & Beth Gilks	Josh S	John Wilmot	Marg Bethune Jennie Mac	Trevor & Gail Smith	Gleniffer
<b>Aug 7</b>	Amanthi Lynch	David Barton Jennie Mac	David Hibbard Cameron Mac	Gayle Davey Jennie Mac	Gail Smith Gayle Davey	David Barton	Roger, Will & David	Meredith Family	Roger & Sue White	Gleniffer
<b>Aug 14</b>	Chris Lynch	Julie Crees Malinda	Cameron Mac Trevor Smith	Martha Simon Marg Bethune	Malinda David Hibbard	Will O	Chris Lynch	Martha Simon Marg Bethune	Cameron & Jennie Mac	Malinda
<b>Aug 21</b>	Will Orpwood	Liz Potter David Barton	David Hibbard Kim Cameron	Liz Potter Julie Crees	Jennie Mac Serge Albert	Jennie Macaulay	Elaine Hayward	Cameron & Jennie Mac	Liz Potter Marg Bethune	Malinda
<b>Aug 28</b>	Will Orpwood	Kim Cameron Joy Green	Trevor Smith Cameron Mac	John & Elaine Hayward	Roger & Sue White	Elaine Hayward	Ros Thornton	Roger & Sue White	John & Helen Anderson	Jennie/Julie
<b>Sep 4</b>	Will Orpwood	Julie Eldridge Lucy Stone	David Hibbard Trevor Smith	Julie Eldridge Lucy Stone	Joe & Beth Gilks	Amanthi L	Roger, Will & David	Meredith Family	Trevor & Gail Smith	Jennie/Julie
<b>Sept 11 JC</b>	Josh Simon	John & Helen Anderson	Amanthi Lynch Kim Cameron	Gleniffer David Barton	John & Helen Anderson	John Anderson	Josh	Julie Crees Gleniffer	John & Helen Anderson	Helen/Julie
<b>Sept 18</b>	Amanthi Lynch	Marg Bethune Gwen Jansen	Cameron Mac Trevor Smith	Gayle Davey Martha Simon	Marg Bethune Gail Smith	Malinda Meredith	Ros Thornton	Stephen & Gayle Davey	Cameron & Jennie Mac	Joe & Beth
<b>Sept 25</b>	Will Orpwood	Trevor & Gail Smith	Cameron Mac Kim Cameron	John & Helen Anderson	Roger & Sue White	TBA	John Wilmot	John & Helen Anderson	Roger & Sue White	Joe & Beth

**Over the page is a short description of each ministry. If you have any questions, please speak to Jennie Macaulay. And if you are unavailable on a particular date, please arrange a swap, and if possible, advise Shelley so the change can be made in the Weekly News.**

### **Bible Reading**

The readings are listed in the news sheet. The person named first on the roster should read the first reading listed. Introduce the reading with the Bible reference. At the end of the reading say “this is the word of the Lord”, and the response of the congregation is “thanks be to God”

### **Leading Prayer during the service**

The Prayer Leader prepares approximately 5 minutes of intercessory prayer to share during the service. These can be your own prayers, or can be taken from the prayer book and other resources. Your prayers should conclude with the Lord’s Prayer, with the congregation joining in.

### **Prayer Ministry**

Two people pray together for those who seek individual prayer after the service. Move to the front of the church during the last hymn, so the Service leader knows you are there.

### **Computer**

Operate overhead data computer during service. Duties include checking order of service, and songs in Easy Worship software before service. You will need to arrive by 7.30am. Training is available.

### **Sound Control at Audio Visual Desk**

Control sound levels during service. Duties include arriving at 7.30am, setting up microphones and setting sound level during music practice; operating Zoom. Full training is available.

### **Serving Communion**

Assist the minister with Communion by serving wine/fruit juice to communicants.

### **Welcoming**

Before the service: Turn heater on if necessary, greet people and hand out news sheet. Look out for new people.

**During the service:** stay at doors until 8:10am. Count all attendees including children. Take up the offering (not during COVID). Ensure bins for collection of disposable communion cups are at the front of the church.

**After the service:** Service book & money bags are located in a plastic box under the communion table. Enter attendance, communicants and other details in service record book. When there has been a collection during the service, place contents of plate in calico offering bags and put these bags in the office safe via slot in wall in the foyer.

### **Morning Tea**

Arrive at 7.30 am to prepare coffee machine, cups, biscuits etc. A few minutes before the end of the service finish preparations. Serve morning tea, then clean up when finished. To assist you, instructions on how to operate all equipment are in a folder in the kitchen.